



Southern Arizona's Premier Social Service Agency

Old Pueblo Community Services is an EOE/M/F/VET/DISABILITY Employer

Transportation Supervisor

The Transportation Supervisor is responsible for overseeing and optimizing the transportation operations of OPCS. This role involves strategic planning, coordinating logistics, ensuring compliance with regulations, and managing budgets. The Transportation Supervisor leads the team to deliver efficient and cost-effective transportation solutions, addressing challenges in fleet management, logistics, and route planning and scheduling. They are pivotal in enhancing operational efficiency contributing to the overall productivity and success of the OPCS.

Employee Benefits

Competitive Salary, Employer Subsidized Health Insurance for Employee **and Family**, Employer Matching 401 (k) plan (after 1 year), Employer Subsidized Dental Plan and Vision Plan, Paid Life Insurance, Employer Paid Training, 160 Hours Paid Time Off (PTO) Per Year.

Duties and Responsibilities:

- 1 Oversees daily transportation operations to ensure efficiency and effectiveness
- 2 Develops and implement strategic transportation plans to improve efficiencies and reduce costs
- 3 Monitors and analyzes transportation metrics, KPIs, and reports for continuous improvement
- 4 Coordinates with internal teams for seamless transportation processes
- 5 Manages relationships with drivers to ensure efficient cooperation
- 6 Negotiates contracts with vendors and suppliers for favorable terms
- 7 Ensures compliance with transportation regulations and safety standards
- 8 Leads, mentors, and develops a team of transportation professionals
- 9 Conducts performance evaluations and supports professional development of transportation staff
- 10 Addresses and resolves transportation issues such as delays and service failures
- 11 Plans and oversees routing, scheduling, and dispatching of transportation vehicles
- 12 Optimizes utilization of transportation assets, including fleet management and maintenance
- 13 Stays informed about industry trends, technologies, and best practices
- 14 Collaborates with cross-functional teams to support company initiatives
- 15 Conducts risk assessments and develop contingency plans for transportation disruptions.
- 16 Other duties as assigned.

Qualifications:

- 1 High school diploma or equivalent and experience related to working in a professional setting
- 2 Excellent verbal and written communication and administrative skills
- 3 Ability to handle sensitive information with discretion
- 4 Ability to multi-task
- 5 Ability to navigate Microsoft Office programs with ease
- 6 Valid Arizona driver's license, proof of auto insurance, and reliable transportation

Job Status

Full Time

Pay Rate

\$46,633 - \$57,262 - \$67,870

Pay Comments

Salary based on experience.

In accordance with pay transparency, the salary reflected in this posting is the full salary range for this position. Individual placement within the range is based on the candidate's current experience, education, skills, and abilities related to the position. Salary placement is typically between the minimum and mid-point of the salary range.

We are willing to train those who are passionate about helping people and willing to go the extra mile to help the client.

Old Pueblo Community
Services
2323 S. Park Ave
Tucson, AZ 85713



Employment References,
background check are conducted
pre-employment.