

***Southern Arizona’s Premier Social Service Agency***

Old Pueblo Community Services is an EOE/M/F/VET/DISABILITY Employer

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| **SHELTER Monitor – Lives on Property**This position requires the applicant to live on property, be available after hours and weekends for intake. Housing Monitor will be available to clients on property for emergency situations and should be able to deescalate conflict. The housing monitor must be able to work within the scope of Harm Reduction and Housing First models and be comfortable with dealing with a diverse population. **Employee Benefits**Competitive Salary, Employer Subsidized Health Insurance for Employee ***and Family***, Employer Matching 401 (k) plan (after 1 year), Employer Subsidized Dental Plan and Vision Plan, Paid life insurance, Employer Paid Training, 136 Hours Paid Time Off (PTO) Per Year.***Selected by the Tucson Metro Chamber of Commerce as the best non-profit for Workforce Development in 2019, and Outstanding Non-profit in 2014.*****Duties and Responsibilities:** 1. Conduct daily Health and Safety Inspections of the property.
2. Be available to work as needed.
3. Conduct rounds every hour of all public spaces.
4. Maintain continuous security of property, facility, and clients.
5. Monitor the entrance to the facility.
6. Document observations of client’s activities and demeanor.
7. Complete Incident Reports as necessary.
8. Other duties as assigned.

**Qualifications:** GED/High school diploma. Strong communication, administrative and interpersonal skills. Ability to obtain and maintain First Aid/CPR certification. Strongly motivated, show initiative and exercise critical thinking skills. Responsible and dependable, committed to a team approach. Veteran status a plus. Valid Arizona driver’s License a plus. |  |

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| Job StatusFull Time |
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| Pay Rate$15.00 - $16.95 |
| Pay CommentsSalary based on experience.***We are willing to train those who are passionate about helping people and willing to go the extra mile to help the client.***  |

Mail Resume/Application to:

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| Ms. Jeanie PikeHR Director Old Pueblo Community Services2323 S. Park Ave.Tucson, AZ 85713 |

Email Resume/Application to:**hr@helptucson.org**http://bantheboxcampaign.org/wp-content/uploads/2013/01/ban-the-box.jpgEmployment References, drug screen and background check is conducted pre-employment. |