



## **Southern Arizona's Premier Social Service Agency**

Old Pueblo Community Services is an EOE/M/F/VET/DISABILITY Employer

### **Peer Recovery Support Specialist**

*Supportive Treatment and Engagement Programs (STEPS)*

The STEPS Peer Recovery Support Specialist helps clients participating in the STEPS court, to include those residing in OPCS transitional housing. PRSS assists client in receiving the services needed and helps the client connect with those services. The PRSS also assists with day-to-day tasks related to transitional housing and program administration.

#### **Employee Benefits**

Competitive Salary, Employer Subsidized Health Insurance for Employee **and Family**, Employer Matching 401 (k) plan (after 1 year), Employer Subsidized Dental Plan and Vision Plan, Paid life insurance, Employer Paid Training, 136 Hours Paid Time Off (PTO) Per Year

***Selected by the Tucson Metro Chamber of Commerce as the best non-profit for Workforce Development in 2019, and Outstanding Non-profit in 2014.***

#### **Duties and Responsibilities:**

1. Deliver peer recovery support services under the direction of the Reentry Clinical Manager.
2. Conducts recruitment/outreach and follow-up activities to persons referred by the STEPS Court.
3. Conduct screenings of persons in the STEPS court to determine comprehensive treatment and service referrals.
4. Accompany and/or transport individuals to appointments and court hearings.
5. Utilize experiential knowledge through supportive storytelling to support clients served.
6. Document services and information within the CT1 electronic health record.
7. Available on an as needed basis for after-hours transport of participants from Pima County Adult Detention Center to OPCS properties.
8. Maintains client records and information in a confidential manner and in compliance with HUD and HIPPA standards.
9. Communication with program staff on a daily basis to report general observation of residents' wellbeing and attend weekly/daily staffing.
10. Facilitation of life skills and/or peer services groups on re-entry properties as needed.
11. Attend all mandatory trainings.
12. Other duties as assigned.

#### **Qualifications:**

High School Diploma or GED. Must obtain and maintain valid CPR/First Aid certification. Credentialed as a PRSS by completing training through PSETP and passing the competency exam. Certification may be obtained within 6 months of hire. Minimum of six weeks of behavioral health work experience and preference of one year experience. Self-identify as an individual who: Is or has been a recipient of behavioral health treatment for mental health disorders, substance use disorders, and/or other traumas associated with significant life disruption and has an experience of recovery to share. Experience working with persons within the criminal justice systems. Ability and willingness to work flexible schedules. Cultural competence of diverse populations. Bilingual, bicultural and/or Veteran a plus. Valid Arizona driver's license, proof of auto insurance and reliable transportation.

Job Status  
Full Time

Pay Rate  
\$15.46 - \$18.15

Pay Comments  
Salary based on experience.

***We are willing to train those who are passionate about helping people and willing to go the extra mile to help the client.***

Mail Resume/Application to:

Ms. Jeanie Pike  
HR Director  
Old Pueblo Community  
Services  
4501 E. 5<sup>th</sup> St.  
Tucson, AZ 85711

Email Resume/Application to:  
[hr@helptucson.org](mailto:hr@helptucson.org)



Employment References, drug screen and background check is conducted pre-employment.

