



Job Description – Overnight and Weekend Peer Recovery Support Specialist

The Overnight and Weekend Peer Recovery Support Specialist provides services to support clients residing in OPCS housing after hours. Duties include new resident orientation for 24 hours admits, providing peer support to clients after hours, responding to afterhours crises/emergencies on properties, communicating after hours events to the client's OPCS treatment team, ensuring resident safety, report all maintenance needs observed during shift, and providing transport as needed for 24 hour admits. Programs served include re-entry transitional housing, and low barrier bridge housing programs.

Reports To: Clinical Manager

Duties and Responsibilities

1. Deliver peer recovery support services under the direction of the Clinical Manager.
2. Utilize experiential knowledge through supportive story telling.
3. Document services and information within the CT1 electronic health record.
4. Coordinating 24 hour intakes to include transport, housing intake and orientation.
5. Complete daily wellness checks at associated properties.
6. Provides food and assorted supplies to all residents as needed.
7. Distribute mail to residents.
8. Communication with program staff on a daily basis to report general observation of residents' wellbeing to include any after hour's events or concerns that clients may be involved in.
9. Complete incident reports before the end of each shift for any incident occurring on property.
10. Ensure resident safety by contacting the appropriate authorities when an emergency arises.
11. Maintains client records and information in a confidential manner and in compliance with HUD and HIPPA standards.
12. Be observant of and report property general maintenance needs by submitting an OPCS maintenance request.
13. Attend all mandatory trainings.
14. Other duties as assigned.

Qualifications:

1. High School Diploma or GED.
2. Must obtain and maintain valid CPR/First Aid certification.
3. Credentialed as a PRSS by completing training through PSETP, and passing the competency exam. Certification may be obtained within 6 months of hire.
4. Minimum of six weeks of behavioral health work experience and preference of one year experience.
5. Self-identify as an individual who: Is or has been a recipient of behavioral health treatment for mental health disorders, substance use disorders, and/or other traumas associated with significant life disruption, and has an experience of recovery to share.

6. Ability to learn and use evidenced based practices such as Motivational Interviewing, familiarity with Housing First, Harm Reduction, and Trauma Informed principles.
7. Ability and willingness to work flexible schedules.
8. Cultural competence of diverse populations.
9. Bilingual, bicultural and/or Veteran a plus.
10. Valid Arizona driver's license, proof of auto insurance and reliable transportation.