



Opening doors to
housing and recovery.

Job Description – Housing Monitor

Reports To: Clinical Manager

This position requires the applicant to live on property, be available after hours and weekends for intake. Housing Monitor is responsible for following sanitation and COVID cleaning/disinfecting policy as well as general duties as assigned. Housing Monitor will be available to clients on property for emergency situations and should be able to deescalate conflict. The housing monitor must be able to work within the scope of Harm Reduction and Housing First models and be comfortable with dealing with a diverse population.

Duties and Responsibilities:

1. Be available to work as needed.
2. Conduct daily Health and Safety Inspections of the property.
3. Ensure property security
4. Help clients with life skills as needed.
5. Document observations of client's activities and behavior.
6. Complete Incident Reports as necessary.
7. Provide First Aid/CPR, if needed.
8. Attend additional training/education to continue to improve skills and provide quality client services.
9. Other duties as assigned.

Qualifications:

1. GED/High school diploma
2. Strong communication, administrative and interpersonal skills.
3. Ability to obtain and maintain First Aid/CPR certification.
4. Responsible, dependable and motivated.
5. Veteran status a plus.
6. Driver's License a plus.